

BBM Clair is one of Europe's leading providers of event technology. Not only do we look after renowned international touring acts, but as a service provider for all types of event and media technology, we are also professionals for festivals and corporate events. To expand our team, we are immediately looking for a:

Rehearsal Studio Manager (m/f/x)

Location AudioRent Clair GmbH, Hertzstraße 73, 13158 Berlin
Type of employment Full-time, permanent position

Your tasks:

- Handling of orders for our customers, which includes material management, personnel planning, runners, catering and other needs of the productions.
- Coordination of local parking conditions (incl. truck and bus parking) with the warehouse.
- Strategic development of the studios and positioning on the market.
- Establishment of a uniform communication structure with customers, the team and the management.
- People management and implementation of the Clair Global Service culture.
- Planning, organizing and coordinating the required resources of the studios.
- Development of customer relationships and partnerships in order to exceed our customers' expectations and to be able to operate successfully in the long term.
- Review of previous measures and, if necessary, adaptation of these in order to ensure efficient and safe work.
- Active involvement in the sales team to generate "up sales".
- Management of the studio productions in order to offer our customers the highest standard of service. This also includes the concierge services for our customers.
- Revision of the existing contracts and reviewing them in accordance with the Clair Global Policy for profitability, security and sustainability.
- Conducting negotiations with suppliers.
- Assistance with future planning and pricing to further develop the site.

What we request:

- Completed apprenticeship in the commercial field with at least 3 years of professional experience
- Motivation to work with people and maintain relationships
- Business fluent in word and writing
- Strong leadership and management skills
- German and English (spoken and written)
- Flexible, resilient and very reliable personality
- Experience with office software
- High willingness to provide services

What we offer:

- A permanent position in which you can work independently and contribute your ideas to day-to-day work.
- Working at eye level in an international team.
- A collegial, respectful and humane working environment in which the “we” has the greatest importance.
- The possibility to participate at regular training courses.
- Advancement opportunities (national/ international).
- Different working time models (100% or 80%).

You are welcome, no matter where you come from and who you are!

We know that sometimes people don't apply for a job, because they have to cover all the skills listed in the job specification and are put off when they don't. What is important to us in the first place, that you have core competencies, are motivated, want to develop and learn, and that you fit into the team. Everything else will develop and build up in cooperation. We offer regular training courses in all specialist areas (with a focus on sound).

If you are interested in that position, we're looking forward receiving your application. Please use following email- address:

careers.ber@clairglobal.com

(Vanessa Rösli)